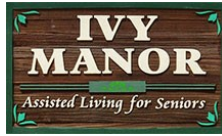


Save Changes Button:



Print Form Button:

Clear Form Button:

Ivy Manor of West Bend Employment Application

370 & 350 & 365 South Forest St. West Bend, WI 53095

Personal Information

Full Name: _____ Date: _____

Address: _____ City: _____ Zip: _____

Phone #: _____ Second Phone #: _____

Date of Birth: _____ Social Security Number: _____ - _____ - _____

Email Address: _____

Additional Information

Are you 18 Years of Age or Older? Yes No

Have you Served in the Military? If Yes, Which Branch: _____ Yes No

Are you a U.S. Citizen or Have a Legal Right to Work in the U.S.? Yes No

Have you Been Convicted of a Felony? Yes No

Have you Worked for Ivy Manor Before? Yes No

Position Details

Position applied for: Caregiver Housekeeper Activities Coordinator

Employment Type: Full-Time Part-Time Casual / Pick-Up Seasonal

Shifts Applying for: AM (6:30-3:00) PM (2:30-11:00) NOC (10:30-7:00) Other

Days Available: SUN MON TUES WED THURS FRI SAT

Desired Salary/Wage: _____ Available Start Date: _____

Employment History

Dates of Employment: From: ___/___/___ To: ___/___/___ Position Held: _____

Company Name: _____

Address: _____

Phone: _____ Supervisor: _____

Responsibilities: _____

Starting Pay: _____ Ending Pay: _____

Reason for Leaving: _____

May we contact this employer for a reference? [] Yes [] No

Dates of Employment: From: ___/___/___ To: ___/___/___ Position Held: _____

Company Name: _____

Address: _____

Phone: _____ Supervisor: _____

Responsibilities: _____

Starting Pay: _____ Ending Pay: _____

Reason for Leaving: _____

May we contact this employer for a reference? [] Yes [] No

Dates of Employment: From: ___/___/___ To: ___/___/___ Position Held: _____

Company Name: _____

Address: _____

Phone: _____ Supervisor: _____

Responsibilities: _____

Starting Pay: _____ Ending Pay: _____

Reason for Leaving: _____

May we contact this employer for a reference? [] Yes [] No

Education

High School: _____ Last grade completed: ____ Year: _____

College/Tech School: _____ Area of Study: _____

Certificate or Diploma Earned: _____

Do you have a C.N.A. License? [] Yes [] No

Do you have any CBRF Certifications? (Check those that apply)

First Aide and Choking

Fire Safety

Resident Rights

Client Group Specific

Medication Administration

Universal Precautions

Challenging Behaviors

Dietary & Menu

Professional References

Name _____ Title _____

Address or Location: _____

Telephone: (_____) _____

Name _____ Title _____

Address or Location: _____

Telephone: (_____) _____

Personnel References

Name _____ Title _____

Address or Location: _____

Telephone: (_____) _____

Name _____ Title _____

Address or Location: _____

Telephone: (_____) _____

Additional Information

What is your experience with the elderly, dementia care or terminal illnesses?

Caregivers are expected to be able to assist in transferring residents usually requiring the ability to lift a minimum of 35 pounds. Do you have any restrictions or concerns regarding physical ability?

Caregiver positions require working every other weekend and rotating holidays. Caregivers are cross trained on other shifts. Caregivers may be responsible to come in early or stay late. Are there any concerns with performing this schedule?

Caregivers and other staff in a CBRF are required to get additional certification and ongoing training. Are you willing to study the material and take competency testing at an offsite location (possibly Milwaukee or West Bend)?

Is there anything else you would like us to know about you? (Special skills, experience, qualifications etc.)